



17th November 2011

Another year just about gone, we believe it or not again at the stage where we need to start looking at the coverage during the festive season.

We would firstly like to take this opportunity to say "thank you" for your business during the past year and hope that it has been a positive one for you.

We will, as usual be operating a skeleton crew at our Auckland branch to cover any national "urgent" requirements or requests that you may have. This reduced staffing level will start from Friday 23rd December through to Friday 13th January 2012.

Normal business hours will commence on Monday 16th January 2012.

Below outlines all of our branch dates and times operating during this period.

AUCKLAND – Open – with reduced staff

Friday 23rd Dec 8am to 1pm

Friday 30th Dec 8am to 1pm

Monday 9th January to Friday 13th January 8am to 5pm

Wednesday 28th Dec to Thursday 29th Dec 8am to 4.30pm

Wednesday 4th Jan to Friday 6th January 8am to 4.30pm

Monday 16th January - Business as Usual

WELLINGTON - Closed 23rd Dec to 23rd January, **Tuesday 24th - Business as usual**

CHRISTCHURCH - Closed 23rd Dec to Friday 6th January

Open Monday 9th January from 8am to 4.30pm with reduced staff, **Monday 16th - Business as usual**

INVERCARGILL - Closed 23rd Dec to 13th January, **Monday 16th - Business as usual**

To ensure we get product to you without any delays, please remember to order in plenty of time allowing for the fact that courier and freight companies are also very busy during this period and deliveries will take longer.

Throughout the Xmas New Year period, for any request, simply call our Freephone number 0800 785-744.

If you have any special requirements during this time please let us know so we ensure we cover your needs.

Once again, we thank you for your business throughout the year, and all the staff here at RTL would like to wish you a Merry Christmas & Happy New Year with safe travels on the roads during this festive period.

Regards

Yours sincerely

Reno Wijnstok
MANAGING DIRECTOR

